Band Rehearsal Planner

Page 1: the two hour plan. Fill it in before the session and keep it where the leader can see it.

1. This session

Date	Room or venue	Start time	Leader	Recording on (phone)

2. The two hour plan

Time	Block	Min	How	Songs or sections today	Done
0:00	**Setup and line check**	15	Tune to one tuner. Drums, bass, guitars, keys, then vocals. Can everyone hear the singer?		
0:15	**Warm up**	10	One gig ready song, counted in and played like the first song of a gig.		
0:25	**Fix weak sections**	25	Only the bars that went wrong. Slowly, then at tempo, then from a few bars before.		
0:50	**Break**	10	Water, rest your ears, earplugs back in.		
1:00	**New song**	20	Agree key, form and count in. Write the form up. Play it through slowly without stopping.		
1:20	**Full set run**	30	Tight and gig ready songs in gig order. Do not stop. Record it.		
1:50	**Wrap up and tasks**	10	Update the status board. Everyone leaves with one to three tasks.		

3. Tight means everyone agrees on

Check	What to agree	Check	What to agree
Start	Who counts in, tempo, first sound	Transitions	Who signals each change, and how
Tempo	The bpm, written next to the song	Dynamics	Which parts are quiet and loud
Form	Sections, repeats, where the solo goes	Ending	Final hit, fade or ring out, and who calls it

Shared cues: name the landmarks out loud, for example "drum fill into the last chorus" or "everyone stops on the one", and write them on the song chart.

Gig ready means tight three runs in a row, at gig tempo, standing up, ideally across two rehearsals. Bring earplugs for everyone.

4. Roles for today

Role	Job	Name
Leader	Keeps to the plan and calls the next block	
Board keeper	Updates the song status board at the wrap up	
Recorder	Records the full set run and shares it in the group chat	

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Page 2: the song status board for the whole band, and tasks for next week.

4. Song status board

Tick one column per song and move it along each week. **Learning:** not played through yet. **Rough:** gets through, some sections fall apart. **Tight:** start to finish without stopping, starts and endings agreed. **Gig ready:** tight three runs in a row.

#	Song	Key	Bpm	Learning	Rough	Tight	Gig ready	Weak section or note
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

5. Tasks for next week

Give each person one to three tasks with a song, a section and a tempo, for example **Bass: bridge of song 4 at 90 bpm**. Tick them off at the start of next rehearsal.

Who	Task (song, section and tempo)	Done